

**REGISTRATION FORM**

**RFQ#: 004-25 – Urban Planning & Design Services (GSR)**

**All inquiries regarding this RFQ are to be e-mailed or mailed to:**

**Gina Richmond, Purchasing Agent**

**138 E. Court Street, Room 507**

**Cincinnati, Ohio 45202**

Email: [purchasing@hamiltoncountyohio.gov](mailto:purchasing@hamiltoncountyohio.gov)

The County will not entertain any oral questions regarding this RFQ. Other than specified above, no bidder may contact any county official, employee, project team member or evaluation team member. Bidders are not to schedule appointments or have contact with any of the individuals connected to or having decision-making authority regarding the award of this RFQ. **Inappropriate contact including attempts to influence the RFQ process, evaluation process or the award process by bidders or by others on their behalf will result in bid/proposal rejection.**

*The only appropriate contact is with the Purchasing Department as listed above.*

**Have you been banned from doing business with the State of Ohio? \_\_\_\_\_**

**Is your company a Small Business and if yes, please specify? \_\_\_\_\_**

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Please e-mail this page to the Purchasing Department as soon as possible.

By e-mailing this page to the Purchasing Department, you will be registering your company's interest in this RFQ, and it will ensure you will receive all addenda or correspondence. Your signature is an acknowledgement that you have read and understand the information contained on this page. Hamilton County will not be responsible for the timeliness of the delivery via U.S. Mail

<b>DATE:</b>	
<b>COMPANY NAME:</b>	
<b>ADDRESS:</b>	
<b>CITY, STATE &amp; ZIP CODE:</b>	
<b>SALES REPRESENTATIVE'S NAME:</b>	
<b>TELEPHONE NUMBER:</b>	
<b>EMAIL ADDRESS:</b>	
<b>SIGNATURE:</b>	